



CALL FOR INSTRUCTIONAL COURSE ABSTRACTS

Submission Deadline: Wednesday, November 20th, 2024

INSTRUCTIONAL COURSE ABSTRACT POLICY AND PROCEDURES

Abstracts for *Instructional Course Lectures* should be designed as a 60-minute didactic session, including 15-20 minutes of floor discussion for the audience to ask questions. Instructional Courses offer an excellent forum to present case studies, which develop problem-solving skills, and demonstrate how teamwork can produce successful patient outcomes.

ABSTRACT CONTENT

Instructional Course abstracts are required to include:

- Target Audience
 - o Core Hand Surgery knowledge
 - o Concepts for practicing Hand Surgeons
 - o Information for all hand care providers
- Three to five Educational Objectives that complete the sentence “Upon completion of this course, participants will be able to...”
- Brief Description of the topic(s) or technique(s) you have chosen to cover and/or a brief course outline. If space permits, you may also include your teaching strategies/presentation methods (max of 400 words)
- A lineup of proposed talks and speakers. The ASSH prides itself on its diversity of members and opinions. Strong consideration will be given to proposals which embrace this spirit and include a diverse faculty list that includes women, underrepresented minorities as well as faculty from diverse geographic practice locations (both national and international) and practice environment (academic and private). The guest nation is Mexico. Only speakers that have been contacted and agreed to participate should be listed in your proposal.

General Information

- An abstract may be edited and published by the ASSH.
- Please include a maximum of ten faculty members who have been contacted and confirmed as potential participants prior to submission of your abstract (including primary contact/speaker).
- We strongly discourage a single faculty member from participating in concurrent ICLs. While the planning committee will try to minimize concurrent faculty engagement, it may not always be possible. As a result, the faculty list should contain 1-2 alternates (who do not need to have been contacted) if more than one accepted ICLs are scheduled in the same block.
- ASSH does not pay for any meeting related costs for accepted presenters, including hotel, travel, or registration fees. Special arrangements for international guests to cover lodging and/or meeting registration fees must be made in advance and receive approval from the Program Chair(s).
- All presenters are required to register and pay to attend the conference. Speakers who intend to ONLY participate in their session, and will not be claiming Continuing Education Credits, should alert the ASSH in advance at meetings@assh.org so that special arrangements can be made.
- EACH faculty member of the Instructional Course will be required to submit a handout. One group handout may also be submitted in place of individual handouts.
- If you have presented an Instructional Course in the past and wish to repeat your session, you are required to re-submit your content through the abstract submission system for that given year.

Tentative Deadlines & Schedules

ASSH reserves the right to change and revise the following deadlines. All deadlines are in effect at 11:59 PM (central) on the day it is posted.

Instructional Course Submission Deadline	November 20, 2024
Accept/Reject Notifications Sent	January 2025