



## CALL FOR SCIENTIFIC PRESENTATION ABSTRACTS

Deadline to Submit: February 20, 2012

Submit your abstract online:

[https://www.goeshow.com/assh/annual/2012/paper\\_presentation.cfm](https://www.goeshow.com/assh/annual/2012/paper_presentation.cfm)

A **Scientific Presentation** abstract submitted for review by the ASSH Annual Meeting Program Committee is a report of a basic or clinical investigation, designed to answer a research question relevant to the practice of hand surgery. Your abstract is required to include the following sections: Hypothesis, Methods, Results, and Summary Points to be considered by the Program Committee. The HYPOTHESIS should be stated clearly at the outset and is constructed so as to alert the reader to the specific question being asked. The HYPOTHESIS should be no longer than one or two sentences. The METHODS section is a summary of the experimental techniques and methodology utilized and should include a discussion of the statistical analysis. The RESULTS section outlines the basic data (and the statistical analysis thereof) collected by the experiment. The SUMMARY section should consist of a series of point-form statements that outline succinctly the main experimental findings and their relevance. Level of Evidence is also collected at the time of abstract submission and will be reviewed by the Evidence Based Practice Committee. The committee reserves the right to change the level submitted based on their review.

### PRESENTATION STYLE

A *Scientific Presentation* may be given as a traditional podium presentation or as an e-poster in the Hand Society's scientific displays section of the Annual Meeting's exhibit hall. Abstract submitters will be notified at the time of their acceptance which type of presentation their abstract has been accepted for.

During the abstract submission process you will be asked if you would like your abstract to be considered as a "Paper or Poster" or as "Paper-Only" (a separate abstract activity should be used for Poster-Only). Those marked "Paper or Poster" will FIRST be considered as a paper; only those that are not accepted as a Paper will be then considered as a poster. **By indicating "Paper or Poster" you are confirming you have also read the full Call for Poster Abstracts and agree to all policies and procedures.** If you mark your preference as Paper-Only your abstract will not be considered for poster presentation. PLEASE do not duplicate your abstract in both the Scientific Session and the Poster section.

### Important Poster Abstract Policies:

- Digital Posters (E-Posters) will continue to be the format in which the presenters' information will be displayed. Standard posters will also be displayed onsite.
- To create a clean and consistent Scientific Displays section onsite, all posters will be required to use the official ASSH poster design template which ASSH will provide for you. Any expenses related to poster design will be the responsibility of the presenter.

*More details will be provided at the time of abstract acceptance.*

If you are a Resident or Fellow you may submit your abstract to both the Scientific Session category and to the Residents & Fellows Conference abstract category. However, you will only be accepted into one program if submitting into both categories.

### **LENGTH OF PRESENTATION**

The ASSH paper presentations will use the following format: paper author will present for 5 minutes which will be followed by a 2-minute discussion led by the session moderator. More details will follow upon acceptance.

### **SCIENTIFIC SESSION POLICY & PROCEDURES**

Papers presented during the Scientific Sessions at the ASSH Annual Meeting are marketed as never-before-heard material. Please do not submit papers which have been previously published or are scheduled for presentation or publication prior to September 2012.

Your abstract is required to include the following sections: Hypothesis, Methods, Results, and Summary Points and is limited to a maximum of 400 words (not including section headers). A maximum of TWO images may accompany your abstract (includes any graphics, tables or charts). All images must be "print-ready" with a minimum 300 DPI / 1 MG at the time of submission. If accepted, the abstract and images will be reproduced in an abstract book which will be copied in black and white. A total of six authors (including the primary/presenting author) may be listed. Please note that an abstract may be edited and published by the ASSH if accepted.

ASSH requires that all speakers at programs granting Continuing Medical Education provide a financial disclosure statement. All financial interests in the product or process involved with the research must be properly identified. This includes stock ownership, membership on an advisory board or board of directors, corporate sponsored research, or any other substantive relationship. A disclosure statement will be collected from EACH author listed on the abstract.

An individual can be listed on a maximum of three ACCEPTED papers but can only be listed as the first author once and/or the presenting author once. Example: primary author on one (1) paper; presenter on one (1) paper; and co-author on one (1) paper. *This rule will be enforced upon acceptance.* The Program Committees seek to achieve geographic balance by noting those programs with greater than six papers in the acceptable category. Decisions on whether to accept greater than six papers per program are made on an individual basis. In general, an effort is made to avoid having too many papers presented by individuals from a single program.

If an abstract is accepted as a Paper Presentation by the ASSH Program Committee a manuscript must be submitted in advance of the annual meeting for use by the discussor. This manuscript will not be published. If a manuscript is not received by the July 16, 2012 deadline ALL authors of the paper risk exclusion from participating as a presenter at the following Annual Meeting.

The Hand Society does not pay for any meeting relating costs for accepted presenters, including hotel, travel or registration fees. You are required to register and pay to attend the conference.

### **MANUSCRIPT SUBMISSION**

Podium presenters are required to submit a manuscript in advance for use by the moderator for discussion during the presentation.

- Deadline to submit: July 16, 2012
- Manuscripts will only be accepted in electronic format

- Manuscript should include a cover sheet that lists the title, paper number and all authors
- Manuscript should be fit for publication and be in sufficient detail to allow for judgment regarding the merit and accuracy of the work. All tables and figures must be appended and in camera ready form.
- The file should be saved in Word or PDF format and can be up to 2 MB in size

**Important:** The rule and guidelines established by ASSH Council in 1991 state that all authors of a manuscript submitted after the deadline may be disqualified from having abstracts considered for presentation at the ASSH Annual Meeting the following year.

### **DEADLINES**

ASSH reserves the right to change and revise the following deadlines. All deadlines are in effect at 11:59 PM (central) on the day it is posted.

Scientific Abstract Submission Deadline	February 20, 2012
Accept/Reject Notifications Sent	April 2012
Manuscript Submission Deadline (ASSH only)	July 16, 2012

### **Ready to submit?**

#### **SCIENTIFIC PRESENTATION:**

[https://www.goeshow.com/assh/annual/2012/paper\\_presentation.cfm](https://www.goeshow.com/assh/annual/2012/paper_presentation.cfm)